

**CITY COUNCIL MEETING MINUTES**  
**Webster City, Iowa January 3, 2017**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:15 p.m. on January 3, 2017, upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Miller and seconded by McKinney to approve the agenda.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

It was moved by McKinney and seconded by Miller that the Council meet in Closed Session to evaluate the professional competency of an Individual whose appointment, hiring performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session as provided by Chapter 21.5 i of the Code of Iowa.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

The Council went into Closed Session at 5:19 p.m.

The Council returned to Open Session at 5:34 p.m. and proceeded with meeting agenda.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

A Proclamation by Mayor Hawkins was given Commemorating City of Webster City School Choice Week January 22-28, 2017.

Mayor Hawkins also informed that Mediacom updated the Channel Listing and the City Channel is now 117.2 instead of Channel 12.

Mayor Hawkins stated that the temporary 4-way stop at the intersection of Superior and Fairmeadow will be in place for another week or more before lights will be functioning again.

Council Member Talbot mentioned he had been contacted by citizens regarding sump pump icing on the roadways and snow removal on the East Second Street Sidewalk.

Kent Harfst, Parks and Recreation Director, invited all to attend the Fourth Annual Health Fair at Fuller Hall on Saturday, January 14 from 10 a.m.-2 p.m. There will be several vendors and event is free of charge.

**B. APPOINTMENTS OF OFFICERS**

**It was moved by Talbot and seconded by McKinney that the following appointments be approved collectively:**

1. Appointment by the City Council of Karyl K. Bonjour as City Clerk for the two year term ending December 31, 2018.
2. Appointment by the City Council of Ann Smith as the Deputy City Clerk for the two year term ending December 31, 2018.
3. Appointment by the City Council of Zachary Chizek as the City Attorney for the two year term ending December 31, 2018.

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4. Appointment of Adam Dickinson as representative and Daniel Ortiz-Hernandez as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2017.
5. Appointment of Brian Stroner as Right To Know Coordinator for the year 2017.
6. Appointment of Kent Harfst as representative to the Greenbelt Advisory Commission for the year 2017.
7. Appointment of John Hawkins as the City Council representative to the Hamilton County Communication Service Advisory Board for the year 2017.
8. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2017.
9. Appointment of Charles Stansfield as representative to the Hamilton County Civil Defense/Disaster Board for the year 2017.
10. Appointment of Kent Harfst as representative and Matt Alcazar as alternate representative to the MIDAS Transportation Advisory Committee for the year 2017.
11. Appointment of Brian Miller as representative to serve on the board of the Webster City Day Care for the year 2017.
12. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2017.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

13. It was moved by McKinney and seconded by Talbot that the Appointment of the Daily Freeman Journal as the Official Newspaper be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

**It was moved by Talbot and seconded by Miller that the following Resolutions, agenda items numbered 14-18, be passed and adopted collectively.**

14. That Resolution No. 2017-001 authorizing the City Finance Officer to invest City Funds be passed and adopted.
15. That Resolution No. 2017-002 authorizing City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.
16. That Resolution No. 2017-003 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.
17. That Resolution No. 2017-004, a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.
18. That Resolution No. 2017-005 setting dates and time for regular meetings of the City Council for 2017 be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

## MINUTES AND CLAIMS

It was moved by Talbot and seconded by Miller that the following motion and Resolutions be approved and adopted collectively:

1. That the Meeting Minutes of December 19, 2016 be approved.
2. That Resolution No. 2017-006 approving Payroll for the period ending December 24, 2016 and paid on December 30, 2016 in the amount of \$138,737.02 be passed and adopted.
3. That Resolution No. 2017-007 approving bills paid in the amount of \$275,650.10 be passed and adopted and the Fund List be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

## GENERAL AGENDA

1. It was moved by Welch and seconded by Talbot that the issuance of Beer and Liquor Licenses by the Iowa Department of Commerce be approved for the following:

- a. Renewal of Class C Beer Permit and Sunday Sales –  
Doc's Stop #7 - 1827 Superior Street

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

2. It was moved by McKinney and seconded by Miller that Resolution No. 2007-008 amending terms of employment for the City Clerk be passed and adopted.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

3. It was moved by Welch and seconded by Miller that the First reading of a proposed Ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by modifying sections to Chapter 63 Pertaining to Speed Regulations be approved,

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

Matt Alcazar, Engineer Tech/Project Coordinator, explained this was the recommendation of the Engineers following the reconstruction of Second Street.

4. It was moved by Miller and seconded by McKinney that Resolution No. 2017-009 authorizing the Mayor and City Clerk to enter into an agreement with Robb's Tree & Stump Service, Story City, Iowa providing for the extension of the current tree stump removal services contract, be passed and adopted.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

5. It was moved by Welch and seconded by Miller that the Appointment of Kim Anderson as County Representative to the Wilson Brewer Historic Park Committee for the term ending May 31, 2021 be approved.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

6. It was moved by Welch and seconded by McKinney that the Appointment of Jay Talbot to the Wilson Brewer Historic Park Committee for the term ending May 31, 2021 be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

#### **REPORTS AND RECOMMENDATIONS OF OFFICERS, BOARDS AND COMMISSIONS**

None brought forth.

#### **COUNCIL COMMITTEE REPORTS**

Council Member Welch updated Council on the status of the Youth Advisory Commission. Applications are still being taken and considered for the Commission and requested to extend the deadline until end of January. He is in the process of setting up a time to visit with students at the Middle School and High School regarding the Commission. The new goal would be to have applications by January 31<sup>st</sup> and move forward with interviews and appointments. Applications will be available at the schools and at City Hall and for any further information, contact Council Members or office of the City Clerk.

#### **OTHER REPORTS AND RECOMMENDATIONS**

None brought forth.

#### **OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney update/report dated 12-28-16 was previously given to Council Members for review.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

The January 3, 2017 City Council Meeting stood adjourned at 5:56 p.m.