

**CITY COUNCIL MEETING MINUTES  
Webster City, Iowa January 2, 2018**

The City Council met in regular session at the City Hall, Webster City, Iowa at 5:30 p.m. on January 2, 2018 upon call of the Mayor and the advance agenda. The meeting was called to order by Mayor John Hawkins and roll being called there were present John Hawkins, Mayor in the chair, and the following Council Members: Matt McKinney, Brian Miller, Jim Talbot and Logan Welch.

It was moved by Miller and seconded by McKinney to approve the agenda.  
ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

Mayor John Hawkins led the Pledge of Allegiance.

**ELECTIONS AND APPOINTMENTS OF OFFICERS**

1. It was moved by Miller and seconded by McKinney that the election of John Hawkins to the Office of Mayor for the two year term ending December 31, 2019 be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

2. It was moved by McKinney and seconded by Hawkins that the election of Brian Miller as Mayor Pro Tem for the two year term ending December 31, 2019 be approved.

ROLL CALL: Miller, Talbot, Hawkins and McKinney voting aye.  
Welch voting nay.

3. City Clerk Bonjour administered the Oath of Office to Mayor John Hawkins and Mayor Pro Tem Brian Miller.

**It was moved by Welch and seconded by Talbot that the following appointments, agenda items numbered 4-13, be approved collectively:**

4. Appointment by City Council of Daniel Ortiz-Hernandez as City Manager for the two year term ending December 31, 2019.

5. Appointment of Adam Dickinson as representative and Ken Wetzler as alternate representative to the North Iowa Municipal Electric Cooperative Association for the year 2018.

6. Appointment of Brian Stroner as Right To Know Coordinator for the year 2018.

7. Appointment of Kent Harfst as representative to the Greenbelt Advisory Commission for the year 2018.

8. Appointment of City Manager Daniel Ortiz-Hernandez or Designee by City Manager to the Hamilton County Communication Service Advisory Board (911) for the year 2018.

9. Appointment of John Hawkins to the Hamilton County Resource Enhancement Committee for the year 2018.

10. Appointment of Charles Stansfield as representative to the Hamilton County Emergency Management Board for the year 2018.

11. Appointment of Kent Harfst as representative and Matt Alcazar as alternate representative to the MIDAS Transportation Advisory Committee for the year 2018.

12. Appointment of Brian Miller as representative to serve on the board of the Webster City Day Care for the year 2018.

13. Appointment of Logan Welch as representative to serve on the board of the Riverview Early Childhood Center for the year 2018.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

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14. It was moved by McKinney and seconded by Miller that the Appointment of the Daily Freeman Journal as the Official Newspaper be approved.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

**It was moved by Miller and seconded by Talbot that the following Resolutions, agenda items numbered 15-19, be passed and adopted collectively:**

15. That Resolution No. 2018-001 authorizing Finance Officer to invest City funds be passed and adopted.

16. That Resolution No. 2018-002 authorizing City Clerk to issue warrants in payment of certain types of expenditures be passed and adopted.

17. That Resolution No. 2018-003 authorizing City Clerk to issue and deliver warrants for the payroll upon receiving approval by the City Manager be passed and adopted.

18. That Resolution No. 2018-004, a Resolution of purpose providing for expenditures of Economic Development funds be passed and adopted.

19. That Resolution No. 2018-005 setting dates and time for regular meetings of the City Council for 2018 be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

**PETITIONS – COMMUNICATIONS – REQUESTS**

None brought forth.

**PUBLIC INFORMATION**

Council Member Talbot thanked the Police Department, Fire Department, Hamilton County Law Officers and the many others who worked the Christmas Holiday. He commended Pat Powers of KQWC for his coverage and interviews with these departments as well.

City Manager Ortiz-Hernandez informed that the Carl Rhoer Ice Skating Rink will be opening at Nokomis Park later this week and also reminded of the Christmas Tree pickup to be held on Friday, January 5, 2018.

**MINUTES AND CLAIMS**

It was moved by Welch and seconded by Talbot that the following motion and Resolutions be approved and adopted collectively:

1. That the meeting Minutes of December 18, 2017 be approved.

2. That Resolution No. 2018-006 approving Payroll for the period ending December 23, 2017 and paid on December 29, 2017 in the amount of \$147,458.26 be passed and adopted.

3. That Resolution No. 2018-007 approving Bills paid in the amount of \$363,981.05 be passed and adopted and the Fund List be approved.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

**GENERAL AGENDA**

1. Justin Jacobsma of Williams & Company P.C. of LeMars, Iowa was present and reported on the 2016-2017 City of Webster City Audit. Council had the opportunity to ask any questions regarding the audit at this time.

a. It was moved by Welch and seconded by Talbot that the 2016-2017 City of Webster City Audit be accepted and placed on file.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

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2. Monica Becker, representative of Hamilton County Animal AdvoCATes, gave a presentation on their TNR (Trap, Neuter and Release) Program. The organization is currently implementing this program in Stratford and much of the presentation was based on the data from that area. A discussion was held on the aspects of the program and the relationship to the City Animal Ordinance the City of Webster City now has in place. Consensus of Council was for this organization to gather more data in regard for need in Webster City and report back to Council in approximately one month. It was mentioned that this could be a topic at the next Town Hall Meeting.

3. It was moved by Talbot and seconded by Miller that the Second Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Paragraph 1, and Paragraph 3 to Chapter 69, Section 08, pertaining to No Parking Zones be approved.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

It was moved by Welch and seconded by Talbot that the Third Reading of a proposed Ordinance, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Paragraph 1, and Paragraph 3 to Chapter 69, Section 08, pertaining to No Parking Zones be waived.

ROLL CALL: Welch, Hawkins, McKinney, Miller and Talbot voting aye.

It was moved by McKinney and seconded by Miller that Ordinance No. 2018-1812, an ordinance amending the Code of Ordinances of the City of Webster City, Iowa, 1996, by amending Paragraph 1, and Paragraph 3 to Chapter 69, Section 08, pertaining to No Parking Zones be passed and adopted.

ROLL CALL: Hawkins, McKinney, Miller, Talbot and Welch voting aye.

4. It was moved by Miller and seconded by McKinney that Resolution No. 2018-008 accepting work, authorizing Final Payment of \$12,119.53 and release the Retainage of \$637.87 in 30 days to The Tile Pro's, Webster City, Iowa for completion of contract for the Millards Lane Drainage Project be passed and adopted.

ROLL CALL: McKinney, Miller, Talbot, Welch and Hawkins voting aye.

5. It was moved by Miller and seconded by McKinney the payment for Security Cameras which were installed at City Hall be approved.

ROLL CALL: Miller, Talbot, Welch, Hawkins and McKinney voting aye.

**REPORTS AND RECOMMENDATIONS OF OFFICERS,  
BOARDS AND COMMISSIONS**

Council Member Welch stated that the next Youth Advisory Commission meeting will be January 21, 2018 at 7:00 p.m. at Fuller Hall.

**COUNCIL COMMITTEE REPORTS**

None brought forth.

**OTHER REPORTS AND RECOMMENDATIONS**

City Clerk Bonjour stated that the Middle School Commons area is available on Monday, January 22, if Council would like to schedule the Town Hall Meeting for that date.

Consensus of Council was to reserve the area and schedule the next Town Hall Meeting for Monday, January 22, 2017 at 7 p.m. at the Middle School Commons.

**OTHER ITEMS SENT TO COUNCIL**

1. The City Attorney Update from December 2017, dated December 28, 2017 was previously given to Council for review.

It was moved by Miller and seconded by Talbot that Council adjourn.

ROLL CALL: Talbot, Welch, Hawkins, McKinney and Miller voting aye.

The January 2, 2018 regular meeting of the City Council stood adjourned at 6:52 p.m.